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MG Productions  
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NY Institute of Technology  
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# Town of Hempstead Workforce Development Board

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LAURA A. GILLEN  
Supervisor



## **ACCESSIBILITY AND ACCOMMODATIONS POLICY FOR INDIVIDUALS WITH DISABILITIES**

In compliance with Section 504 of the Rehabilitation Act of 1973, as amended, HempsteadWorks assures that its programs and services are accessible to individuals with disabilities. Accommodations are provided to enable individuals with disabilities to access programs and services. For example, the HempsteadWorks Career Center provides an Evas Handicapped Accessible Workstation, complete with the following equipment:

- ❖ Xtra Series Large Print Quietkey Gray Keyboard;
- ❖ Microsoft Explorer Trackball;
- ❖ Kensington Gel Pillow Keyboard Wrist Support;
- ❖ Kensington Gel Pillow Mouse Wrist Support;
- ❖ Epson Perfection Scanner;
- ❖ Zoom Text Xtra L2 LP/Speech;
- ❖ SmartView B&W Color Select Camera Unit;
- ❖ SmartView Computer Interface with Footswitch;
- ❖ Open Book Scanning and Reading Software;
- ❖ JAWS Pro Screen Reader;
- ❖ Tash Win Mini Alternative Access Keyboard
- ❖ UbiDuo Device
- ❖ Sorenson Video Relay Service

The center is also equipped with a Text Telephone (TTY) system and an Evacu-Trac Emergency Evacuation Chair. In addition, representatives from the New York State Education Department Adult Career Continuation Education Services – Vocational Rehabilitation (ACCES-VR) are available at the HempsteadWorks Center. Employers are provided with space to conduct interviews within the center. They also use center resources to recruit individuals with disabilities, apply for funds to train new and current workers, apply for tax credits and more. HempsteadWorks Career Center is open on any business day between the hours of 9:00 A.M. and 4:00 P.M. To access our services, programs or accommodations, you may speak with one of our counselors, or contact us by telephone at (516) 485-5000, by fax at (516) 485-5009, TTY: 1-800-662-1220, or visit us on the web at [www.hempsteadworks.com](http://www.hempsteadworks.com).

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