

Customized Training (CT) offers tailored training solutions designed specifically for your business needs. CT helps your employees acquire the skills needed for their roles, improving job performance and stability.

## WHY CHOOSE

## CUSTOMIZED TRAINING?

- <u>Cost Savings</u>: Get partial reimbursement for the cost of training
- <u>Targeted Skills</u>: Train your staff in skills that directly enhance their job performance
- <u>Productivity Boost</u>: Improve workforce quality and increase productivity

# INVEST IN YOUR TEAM'S FUTURE TODAY!

Customized Training is more than just an opportunity—it's a pathway to unlocking the full potential of your workforce. By tailoring training to meet your specific needs, you not only enhance your employees' skills but also drive your business's success and growth. Take the leap towards a more skilled, productive, and motivated team. Let's work together to build a stronger, more capable workforce.

For more information, visit our website here:

www.hempsteadworks.com/customiz
ed-training-application.

# GET IN TOUCH WITH OUR BUSINESS SERVICES TEAM





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The Workforce Innovation and Opportunity Act Title I financially assisted program is an equal opportunity employer / program. Auxiliary aids and services are available upon request to individuals with disabilities.



## **EMPLOYER ELIGIBILITY**



- Can contribute at least 50% of the training costs
- Can commit to hiring or maintaining fulltime positions for successful trainees.
- Agrees to provide wage increases and/or promotion opportunities for trainees posttraining
- Operates in Nassau County, Suffolk County, or New York City
- Is in good financial standing with unemployment insurance and workers' compensation
- Complies with all relevant labor laws and health and safety standards.
- Is receptive to hiring individuals from targeted priority groups

## **TRAINEE ELIGIBILITY**



- Is enrolled in the WIOA program at HempsteadWorks
- Is employed, unemployed, or an incumbent worker with the training employer
- For employed or incumbent workers, their wage is below the self-sufficiency standard, which aligns with the Living Wage for Nassau County

#### TRAINING FOCUS

- Introduction of new technologies
- New production of service procedures
- Upgrading skills
- Workplace literacy

#### TRAINING

#### **METHOD AND DURATION**

- Classroom training
- Laboratory training
- Computer-based or electronic training
- Training is up to 12 months

## ALLOWABLE COSTS

- Cost of training conducted by third party
- Instructor wages
- Curriculum development
- Training materials
- Certification fees

#### **EMPLOYER**

#### CONTRIBUTION

Total employer contribution to the cost of training depends on:

- Workforce size
- Number of CT trainees
- Wage and benefits of trainee(s)
- Training relevance to the competitiveness of trainee(s)



#### **CT** Application

Complete the Customized Training Funds Application with the Pre-Award Review Application and the Responsibility Questionnaire

#### **Next Steps**

- 1. Employer Review
  - a. Due Diligence Request to Department of Labor
  - b. OSHA compliance review
  - c. Division of Corporations verification
- 2. Enrollment in the WIOA program for incumbent workers, which includes a review of income over the past 6 months
- 3. Post-Training
  - Payroll audit to confirm employment for at least 45 days after completing training and to verify salary increase or

